ANNUAL STATEMENT OF THE NEEDS OF LITERATURE DEPARTMENT.

MARCH 4, 1904.

I. Calendar 1905.

The edition of twelve thousand copies of the calendar for 1904 has sold well. The receipts to date exceed the amount of bill by about one hundred dollars.

II. List of Topics for 1905.

III. Question Exercises.

The Foreigners
The Treasury
What is Home Mission Work
(A leaflet showing how our work differs from local church work and how societies are first responsible for it.)

IV. Praise Service 1905.

V. Leaflet on Annual Services of Prayer and Praise.

This should incorporate the resolutions adopted at the Decennial meeting of the Woman's Executive Committee of Home Missions and explain just how and why such meetings should be held. It should also give briefly the history of these movements from their beginnings.

VI. Poems to enclose with Praise Meeting Invitations.

VII. Leaflets describing child life among the Alaskans, Indians, Mexicans, Porto Ricans and Cubans.

VIII. Map Talk on Cuba and Porto Rico.

IX. Narrative Leaflets.

We especially need a dozen or twenty good, new narratives. Thank-offering, self-denial, Alaskan, Indian, Mexican, and other stories illustrating any phase of field or society work.

X. One-syllable Narratives for Children are much needed.

(Our stock of narrative leaflets is running so very low that we have really nothing to offer the best working societies who use our literature faithfully.)

XI. Home Mission Studies for Study Classes - on Mexicans and Cuba and Porto Rico.

XII. Leaflet on Organization, Conduct and Work of a Baby Band.

XIII. Home Mission Prayer Cycle for Young Peoples' Societies.

XIV. Large Charts printed in colors either on cards or muslin (preferably the latter) for use in junior societies and bands.

These might be diagrams, comparative statements or illustrations to catch the eyes and minds of children and thus aid junior leaders to present our work. If printed on muslin such charts could be loaned or rented from the office. These are greatly needed in Sunday school work.

XV. Organization Blank for Local Societies.

New societies have frequently expressed their desire to be enrolled at headquarters. An organization blank might serve for an enrollment, and might ensure a letter of greeting from our secretary's desk.

XVI. Topic cards with names of leaders for meetings printed on them.

Our societies have requested home mission topic cards similar to those supplied by the Christian Endeavor Society on which topics, dates of meetings, and names of leaders are printed. By having the topic card electrotyped, our printer could insert the dates and names according to the desire of the society, and we could sell them at a cheaper rate than local printers could afford.

XVII. Scheme for Literature for Anniversary Meeting.

It will be desirable to enclose the packages of literature prepared for sale at our Twenty-fifth Anniversary Meeting in some attractive receptacle like an envelope or pocket. Mr. Willett has suggested a double pocket with printed in silver.

XVIII. Home Mission Lessons for Sunday Schools.

These lessons should be simple enough for the use of the average Sunday school teacher. If one lesson for each month be prepared, there might be one on each of the six home mission fields and six on home mission heroes and heroines.

XIX. Text Book on Home Missions for use in local societies.

The use of "Via Christi" and the books succeeding it on Foreign Missions have created a demand for a similar book in cheap form on Home Missions. The synodical secretary of literature for Ohio writes:- "Tell your publication committee not to fail to give us a text book on Home Missions".

XX. Exercises for Bands and Junior Societies.

"Prayer, Praise, and Practice", the book of exercises which was published in August 1898, is out of print. Instead or revising and reprinting it, may we have a half dozen small pamphlets-

a series perhaps - containing, say, six good exercises each, to be sold at five cents per copy. This method permits a system of classifying the exercises either topically or according to the ages of the children for whom they are intended, which in one large pamphlet, is not practical.

XXI. Studies for Juniors.

Miss Petrie makes a request for short and simple studies similar to a question series recently published by the Congregational Society.

MINUTES OF ANNUAL CONFERENCE OF PUBLICATION COMMITTEE.

MARCH 4, 1904.

The annual meeting of the Publication Committee of the Woman's Board of Home Missions was held Friday, March 4, 1904. Mrs. Walker, Chairman of the Committee, presided. After earnest prayer by Mrs. Walker for guidance in the deliberations of the day, the statement of the needs of the Literature Department was carefully considered with the following result.

I. Calendar 1905.

Prayer Calendar for 1905 to be prepared in the office by Miss White. The manuscript to be submitted to the Publication Committee before going to press.

II. List of Topics for 1905.

To be left, as usual, with Mrs. Finks.

III. Question Exercises.

(a) The Foreigners. Mrs. Gifford to be asked to prepare a leaflet on this topic in the form of questions and answers.
(b) The Treasury. Miss Childs, of Washington, to be asked to prepare this leaflet, collating from letters of other presbyterial treasurers.
(c) What is Home Mission Work? The sense of the meeting that nothing could be prepared which would be better than Mrs. Pierson's "Technique of Home Missions" - this to be reprinted and kept in stock.

IV. Praise Service 1905.

Mrs. Nelson or Miss Belle M. Brain to be asked.

V. Leaflet on Annual Services of Prayer and Praise.

Miss White invited to prepare leaflet on Services of Praise.

VI. Poems to enclose with Praise Meeting Invitations.

Mrs. James was asked to write a poem on the Silver Anniversary and Miss Meeker was asked to write one on Praise - if inspired.

VII. Leaflets describing child-life among the Alaskans, Indians, Mexicans, Porto Ricans and Cubans.

To be considered in connection with XXI.

VIII. Map-talk on Cuba and Porto Rico.

Dr. McAfee and Mrs. C.L. Thompson to be invited to prepare such talks.

IX. Narrative Leaflets.

Indian --------Miss Kate McBeth to be asked to write the story of James Hayes.
Dr. True of Old Dwight to be asked to prepare a leaflet on Old Dwight.

Mexican -------Miss Clark to be asked for a leaflet.
Mr. Rendon, native pastor, to be asked to write the story of his life.

Mountaineer ---Miss Stephenson to be asked for a narrative leaflet.
Miss Goodrich " " " " " " "

Alaska --------Miss Eugene Willard to be asked for a narrative leaflet
Mrs. Pingry to be asked to collect material from Miss Fannie Willard for a leaflet - to be illustrated, if possible.

Mormon --------Miss Smith of Logan to be asked for a leaflet.
Miss Serena Neilson " " " " " "
Miss Quinton's story to be written.

Cuba ----------Dr. Thompson to be asked for a story.

Porto Rico ----Mrs. Olin to be asked for a story.

X. One-syllable Narratives for Children are much needed.

Suggested that a series of "Just-So" stories be prepared for children - among those asked to prepare them or send material - Miss Leadingham and Miss Rebecca Meeker of New Mexico, Miss Isadora Hall of the mountain region, Mrs. McEwen and Miss Anna Miller.

XI. Home Mission Studies for Study Classes on Mexicans and Cuba and Porto Rico.

Mexicans - Miss Meeker asked.
Cuba and Porto Rico - Miss Cora Young to be asked.

XII. Leaflet on organization, conduct, and work of a Baby Band.

Left with Mrs. Walker, with power.

XIII. Home Mission Prayer Cycle for Young People's Societies.

No action.

XIV. Large charts printed in colors either on cards or muslin (preferably the latter) for use in Junior Societies and Bands.

Office - Literature Department.

XV. Organization blank for local societies.

Office - Literature Department.

XVI. Topic cards with names of leaders for meetings printed on them.

Office - Literature Department.

XVII. Scheme for Literature for Anniversary Meeting.

Special committee to be appointed with Mrs. Walker as chairman.

XVIII. Home Mission Lessons for Sunday-schools.

Left to "Joint Committee". Mrs. Walker and Miss White to attend conferences with Mr. Baer and Miss Long. It is deemed desirable that one of the officers of the Woman's Board shall be present at these conferences.

XIX. Text Books on Home Missions for use in local societies.

In preparation.

XX. Exercises for Bands and Junior Societies.

Mrs. Parsons, Mrs. Allen and Mrs. Burnham to be asked to prepare a series of booklets, using selections from "Prayer, Praise and Practice" if desirable. These to be ready for the press August 1, 1904.

XXI. Studies for Juniors.

To be left to Miss Petrie.

Mrs. James suggests that a leaflet be prepared collating the opinions of prominent men regarding Home Missions.
Mrs. James agrees to prepare such a leaflet.